JOB DESCRIPTION

Title

CEDS Steering Committee Member

Purpose

The Steering Committee is a high-level volunteer core group that works with NWNMCOG to oversee the process of developing a Comprehensive Economic Development Strategy (CEDS) for 2025-2030.

Scope of Work

- set direction, guide, shape and oversee the CEDS development process
- develop and implement a communication strategy to disseminate information to planning participants and keep the public informed throughout the process
- review draft reports, view video presentations
- conduct surveys, review and evaluate results
- review and evaluate recommendations from Strategy Committee
- facilitate consensus building
- review and approve the final CEDS
- monitor, evaluate, and report on implementation

Preferred Qualifications

- Ability to collaborate
- Knowledge of northwest New Mexico region
- Strong problem-solving skills

Work Plan

The Committee may meet in person or virtually, and meetings will be convened only as needed around a clear agenda with specific goals about what is to be accomplished.

In addition to participating in several meetings, Committee members will be expected to review documents and/or view videos outside the context of the meetings in order to stay informed on progress toward creating a roadmap for regional economic success over the next five years.